This should be used for an allegation of Academic Misconduct under the [Academic Misconduct policy](https://www.imperial.ac.uk/about/governance/academic-governance/academic-policy/exams-and-assessment/). This form and all supporting should be submitted to student.disciplinary@imperial.ac.uk in order for the allegation to be formally processed. Please ensure that where this allegation relates to a second (or further) offence that this information is provided to the caseworker and not included on this form.

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| **Part 1: Allegation** To be completed by the identifier/ investigator. |
| **Student Details** |
| Forename: |  | Surname: |  |
| CID no: |  | Title: |  |
| Year of study: |  | Turnitin/ candidate ID: | *If relevant* |
| Department: |  | Declared Disability: | Yes/No |
| Programme of Study: |  |
| **Assessment Details** |
| **Module\* Name & Code**\*or equivalent |  |
| **Module Credit Value****& Academic Level** |  | **Assessment weighting as part of the module** |  |
| Assessment weighting as expressed as % of the overall programme: |  |
| Course/component of programme or name of paper:*Please include sufficient detail for the exact assessment to be identified* |
|  |
| Assessment date: |  | Was this a resit/retake? | Yes/No |
| Name of Identifier: |  |
| **Allegation** *Please indicate below the exact nature of the allegation* |
| **Plagiarism:** Failure to paraphrase correctly or cite appropriately |[ ]
| **Self-Plagiarism:** Reuse of significant or identical section of student’s previous work without acknowledgement or without citing the original work. |[ ]
| **Collusion:** Collaboratively worked together when not permitted |[ ]
| **Examination Offence:** Offence in line with those listed at para 13iv of the procedure |[ ]
| **Dishonest Practice**: Offence in line with those listed at para 13v of the procedure |[ ]
| **Details of the allegation**Please use the box below to give a concise and clear account of the alleged offence. This needs to explicitly provide detail of the nature of the offence, for example to highlight the original text for cases of plagiarism, or a description of the events if it relates to an examination offence or dishonest practice. |
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| **Documentation:***Please indicate below the documentary evidence to be considered in support of the allegation e.g. the assessment in question or other material, notes or items relating to the allegation; notes of any interview held with the student about the alleged breach; and a copy of any statements already made. Where the allegation involves plagiarism, extract of original texts, underlined/highlighted to indicate the extent of the plagiarism, should also be provided.* |
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| **Part 2: Response to Allegation**To be completed by the student |
| **In the box below please provide your response to the allegation that has been raised against you. You should note that this may be your only opportunity to provide information to the person considering the allegation /to the decision-making panel.****You must provide with your response any documentation to support your statement such as information about mitigating circumstances that you want the panel to consider.** |
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